

# Minutes of the PMC Meeting of 9/22 held at Pacifica Institute in Burlingame

## Attended:

Faith House	Name	
Cong. Church of Belmont	Susan	Linares
Cong. Church of Belmont	Rev. Kristi	Denham
First Presbyterian Church of Burlingame	Gary	Deatherage
First Presbyterian Church of Burlingame	Vickie	Sherman
Jewish Community Relations Council (JCRC)	Karen	Wisialowski
LDS (Mormon Church) in San Bruno	Desirae	Barton
Pacifica Institute in Burlingame	Deanna	Kaya
Pacifica Institute in Burlingame	Volkan	Kaya
Peninsula Sinai Congregation (PSC) in Foster City	Dana	Izenson
Peninsula Temple Beth El (PTBE) in San Mateo	Dick	Heiman
Peninsula Temple Beth El (PTBE) in San Mateo	Joel	Miller
Peninsula Temple Beth El (PTBE) in San Mateo	Judy	Miller
Peninsula Temple Sholom (PTS) in Burlingame	Jeff	Savitz
Peninsula Temple Sholom (PTS) in Burlingame	Mike	Glass
Peninsula Temple Sholom (PTS) in Burlingame	Lionel	Engleman
St. Andrew's Lutheran Church in San Mateo	Rev. Connie	Winter-Eulberg
St. Paul's Episcopal Church in Burlingame	Lisa	Striebing

## Introductions and Prayers

- Introductions all around - names of attendees and any project they are assigned to for MLK Day
- Prayer by Lionel

## What does it mean to be a member of PMC

- What makes up a member of Peninsula Multifaith?
- We're growing and we want to grow even more
- How to we limit to active participants
- Karen W is going to focus this issue with discussion input from the PMC group and put together a proposal to be voted on in next meeting.
- We need a further definition of member.
- Based on what was discussed at the meeting, limiting the volunteer to members of the faith houses that are already members of PMC.
- Some general understanding of a financial commitment of members --- maybe a fair share concept
- faith house participates
- attends meeting and goes back to faith house with meeting output
- make sure it's worthwhile to their congregation
- being committed to each other's ideas
- Associate member - simply does community service and may not participate in other activities
- Karen - still a little bit vague about what it means to be a member
- Maybe it's too early to talk about associate membership?
- Rev Kristi - we need some sort of commitment from each faith house including some financial support and also attending meetings
- Mission statement should be at the top of our communications (including agenda, notes, etc.) per Gary D.
- Each congregation has its own way of contributing and committing
- Also there should be a backup rep from each congregation
- Should be a buy-in from the clergy
- On the website, we could have details on what it means to be a member

- Communication between member and congregation is very important

## **Finances**

- Dick presented outline (participant spread sheet)
- Financial contributions details are kept private
- We need approx \$10,000 for 2015 MLK Event
- Need contributions by mid-November and paid to PTS and Jeff Savitz
- Donation procedure
  - Checks made out to: Peninsula Temple Shalom
  - Purpose: Peninsula Multi-Faith Coalition (indicate on check or a note inside envelope)
  - Checks to be sent to:
  - Lionel Engelman
  - Engelman Accountancy Corporation
  - 520 S. El Camino, Suite 410
  - San Mateo, CA 94002
- Ideas on how to get contributions:
  - Ask for a Sunday special offering
  - Create an impact statement showing benefits
  - Maybe notes from previous volunteers on what event meant to them.
- How can we get volunteers to help (if they want to) by contributing?
  - Set up PayPal acct on website
  - Suggest a possible contribution amount or target on sign-up site
  - Jeff and Karen will work on possibly collecting donations - software? Check donations? Suggested amounts?

## **Sharing Ideas such as a Multifaith Discussion**

- Interfaith education panel on MLK Day.
- Rev. Kristi and Karen were going to talk and determine more of an outline as to what can be discussed on the Day of Service and by whom and the limit on the amount of attendees.
- thinking of 50 to 75 attendees limited to the signup.
- This could actually be a project held on the same day.
- Getting faith leaders involved.
- This project could work to handle extra volunteers showing up who aren't assigned to a project.
- It would also demonstrate PMC commitment to community service, education & compassion.
- This project has support, but we really need a project leader to run this project.
- Karen W may have a possible candidate to lead.
- Logistics issue for an afternoon event and/or location.

## **Agenda item for next time**

- Volunteers showing up late, didn't sign-up; not enough work;
- limiting volunteers;
- must be a fulfilling experience;
- tell walk-ins NO

## **Making volunteers effective and satisfied and gratified**

- discussed in great detail in Vickie's handout
- thank volunteers
- we can add to our distribution list
- volunteers are our future
- make sure they come back next year
- give thoughts and ideas to Vickie on this topic

## **MLK Day Project Details**

### **Literacy**

- potential literacy project; collecting books starting now; Vicki has contact to help on getting books;

- distribute books of MLK Day
- Karen W. to send details on specifics of what kind of books

### ***Military project***

- kits or boxes are expensive and postage is expensive
- Lionel & others felt that this project might be too expensive
- this project is now out as it is too expensive

### ***Breakfast***

- Split breakfast between St. Bart's and 1st Presbyterian.
- St. Bart's has offered rooms all day long.
- different projects will meet at one or another
- Karen said that we should not advertise breakfast locations.
- Project captains will communicate to volunteers project details and breakfast location
- Possible communication between sites on video?

### ***Elder Singing***

- Magnolia in Millbrae for singing project -- Vickie is looking for a song leader
- 30 volunteers went last year
- 2 other locations
- 20 each per location for a total of 60 volunteers

### ***Other Project Related***

- Lionel asked Dick to prioritize projects (just in case we are financially short)
- Create a separate project for greeters and signup and cleanup, etc.
- Designate an Information person or information group
- Dick presented project estimates showing volunteers for each project.
- Need captains for Safe Harbor and Workers Resource Center - Gary said he will help find someone.
- Study session still up in the air.
- All other projects have captains (more or less)
- What is the flexibility of projects?
- Most projects can be contracted or deleted
- Karen & Vickie have created a project captain form and she handed it out.
- Should we promote book drive and clothing drive now?
- Karen W will supply email blurbs as possible suggestions.
- One day drop might work instead of leaving bins for weeks on end.
- For future signups - we need hard maximum volunteers for each project.
- We shouldn't change project max if we get a lot of signups quickly

### ***Closing***

- Rev. Kristi gave a closing prayer
- Next meeting is on October 20<sup>th</sup> at St. Bart's in San Mateo