

Dear PMC members

All three principals at North Shoreview, John Gill and Fair Oaks want our Reading Buddy program on MLK Day. Below you will find a summary of the program created by the Jewish Coalition for Literacy, Reading Partners, a national organization with a Silicon Valley branch, and our own Kathy Glass, a nationally recognized literacy expert.

I hope you have a chance to read it before our meeting Monday. In any event, we already have a Captain for John Gill, Claire Felong, and a Captain for North Shoreview, Pastor Connie. Please give me ideas for a Captain for Fair Oaks. We will also need Reading Buddy Project Leaders for each school.

Thanks,

Dick

We plan to conduct a "Reading Buddy" program on MLK Day in three elementary schools: North Shoreview, Fair Oaks and John Gill.

Our objectives:

- To complement the existing reading programs of the Jewish Coalition for Literacy and Reading Partners by training parents to assist their children, and by reading with the children.
- To provide the volunteers with a rewarding experience.
- To recruit potential volunteers into the two existing programs.
- We anticipate about 40 children and 20 parents in each school based on our experience this year at Fair Oaks.
- As an overview, we will start with training for the volunteers, have breakfast with the volunteers, children and parents, go into the programs for the parents and children, and end with lunch and donated clothing and books for the families.

VOLUNTEERS

- Teenagers are encouraged from thirteen and up.
- Advise in advance that they will be given the opportunity to volunteer on a continuing basis. "A Taste of Tutoring"
- Advise them that their names will be provided to the two reading organizations unless they opt out.
- Give them an opportunity to donate money to the Reading Buddy program specifically.

Plan for the day

- SIGN IN 8:00 to 8:15
- INTIAL VOLUNTEER TRAINING 8:15 to 9:15
- Volunteers will be trained to read with their students
- PARENTS AND CHILDREN REGISTER 9:00 to 9:15
- This starts the process of organizing children with volunteers
- BREAKFAST 9:15 to 10:00
- Volunteers will have breakfast with their specific students and their parents.
- PROGRAMS 10:15 to 11:30
- Training for parents
- Simultaneous reading with the children Packets with instructions and books will be provided to each team of student and volunteer
- JOINT READING 11:30 to 12:00
- Students will have an opportunity to read with their parents and volunteers
- LUNCH 12:00 to 12:30
- We will distribute books and clothing to the families

MISCELLANEOUS ISSUES

- Need better signage so people know where to go.
- We'll have four rooms, ten kids and volunteers to a room with each room having a coordinator.
- Reading Partners may be able to provide enough coordinators.
- Reading Partners have enough books for the 120 packets.
- But it is my understanding that these will have to be returned.
- Randi will check to make sure that they will have three parent trainers.
- If not, Reading Partners may be able to provide one.
- We will have a way to provide visibility for the Peninsula Multifaith Coalition, Jewish Coalition for Literacy and Reading Partners.
- We will introduce Reading Partners to Phyllis, the principal of North Shoreview.
- We need a volunteer over each of the two donated areas of clothing and books.
- We need take home containers for any excess food.